



City and County of Swansea

## Minutes of the Recovery & Future Generations Policy Development Committee

Remotely via Microsoft Teams

Tuesday, 28 September 2021 at 2.00 pm

**Present:** Councillor V M Evans (Chair) Presided

**Councillor(s)**

J A Hale  
L V Walton

**Councillor(s)**

Y V Jardine  
T M White

**Councillor(s)**

M Jones

**Co-opted Member(s)**

Y V Jardine

**Also Present**

Councillor Cyril Anderson

**Officer(s)**

|                 |                             |
|-----------------|-----------------------------|
| Lisa Banks      | Ld Planning Officer         |
| Adrian Jeremiah | Associate Lawyer            |
| Kate Jones      | Democratic Services Officer |
| Rhian Millar    | Consultation Co-ordinator   |
| Joanne Portwood | Strategy and Policy Officer |

**Apologies for Absence**

Councillor(s): P B Smith

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**10 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

**11 Minutes.**

**Resolved** that the Minutes of the Recovery and Future Generations Policy Development Committee held on 29 June 2021 be approved and signed as a correct record.

**12 Co-Production.**

The Ld Planning Officer provided a presentation on Co-production which included the following: -

- Co-production Strategy

- Background
- Embedding Co-production Journey
- What do we mean by Co-production?
- Principles
- What is not Co-production
- Doing to / Doing For / Doing With
- How can this work?

Questions and discussions focussed on: -

- Understanding of Co-production – what it is and what it isn't
- Cultural Shift on way of working
- Definition of Co-production – everyone around the table with an equal voice
- Commissioning of Services to help with Co-production – Swansea Council for Voluntary Service (SCVS) and Swansea People First
- What was currently being Co-produced – design, planning and delivery of services
- Impact of Co-productions on staffing as well as costings and training requirements
- Service user led services / Micro enterprises
- Domiciliary care
- Pitfalls of Co-production – e.g. impact on staffing if other parties deliver services
- Any lessons learnt or best practice from Co-production carried out to so far
- Selection of people for Co-production – working with communities to identify people to be involved and linking with Local Area Co-Ordinators, Ward Members, Community Hubs etc.
- How to achieve a position of working together and trust coming from a position of lack of trust – sharing power and building relations
- Commitment to push forward Co-production across the whole Council

The Chair thanked the Ld Planning Officer

**Resolved** that the presentation be noted.

### **13 Consultation & Engagement Strategy.**

The Consultation Co-ordinator presented the report on Consultation and Engagement.

The Council had had a Consultation and Engagement Strategy since 2005, which had provided an effective framework to complete consultation activities. The Draft Consultation and Engagement Strategy 2021, as outlined in Appendix 1 of the report, was an updated strategy which reflected the changes and greater prominence on a more public engagement approach to ensure effective and meaningful consultation and engagement with the residents of the City and County of Swansea and partner organisations.

The Committee was encouraged to provide any feedback on the draft strategy directly to the Consultation Co-ordinator.

**Resolved** that any feedback on the Draft Consultation and Engagement Strategy be provided to the Consultation Co-ordinator within two weeks.

**14 Workplan 2021/22.**

The Chair presented the Workplan 2021/22.

It was suggested that the Consultation Co-ordinator provide an update on the Consultation and Engagement Strategy in November 2021.

A number of workshops were to proposed: -

- Workshop on Co-Production – October 2021
- Workshop on Workforce Strategy – November 2021
- Workshop on Organisational Culture – Early 2022

**Resolved** that the Workplan 2021/22 be updated accordingly.

The meeting ended at 3.30 pm

**Chair**